

User Guide

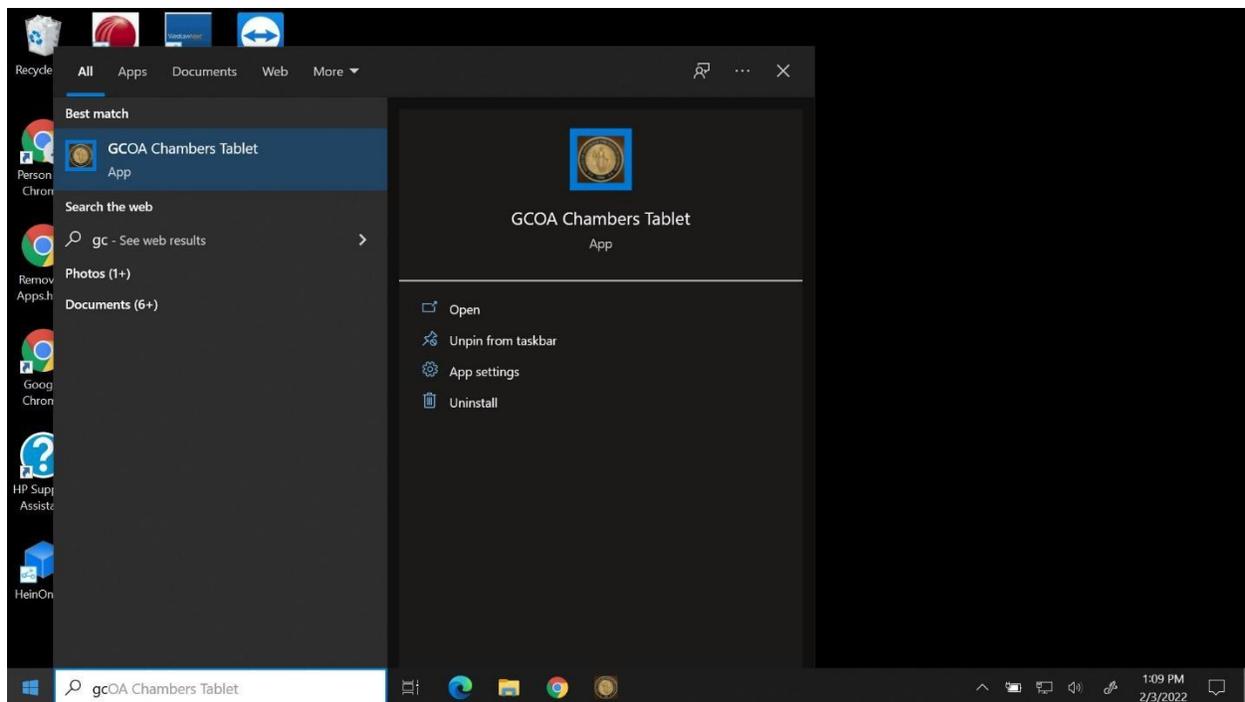
Finding the GCoA Chambers Tablet Application

Start Menu

To locate the application, open the Start menu, which contains all of your apps, settings, and files. To open the Start menu, either click the Start icon  in the bottom left of your screen or press the Windows key  on your keyboard.

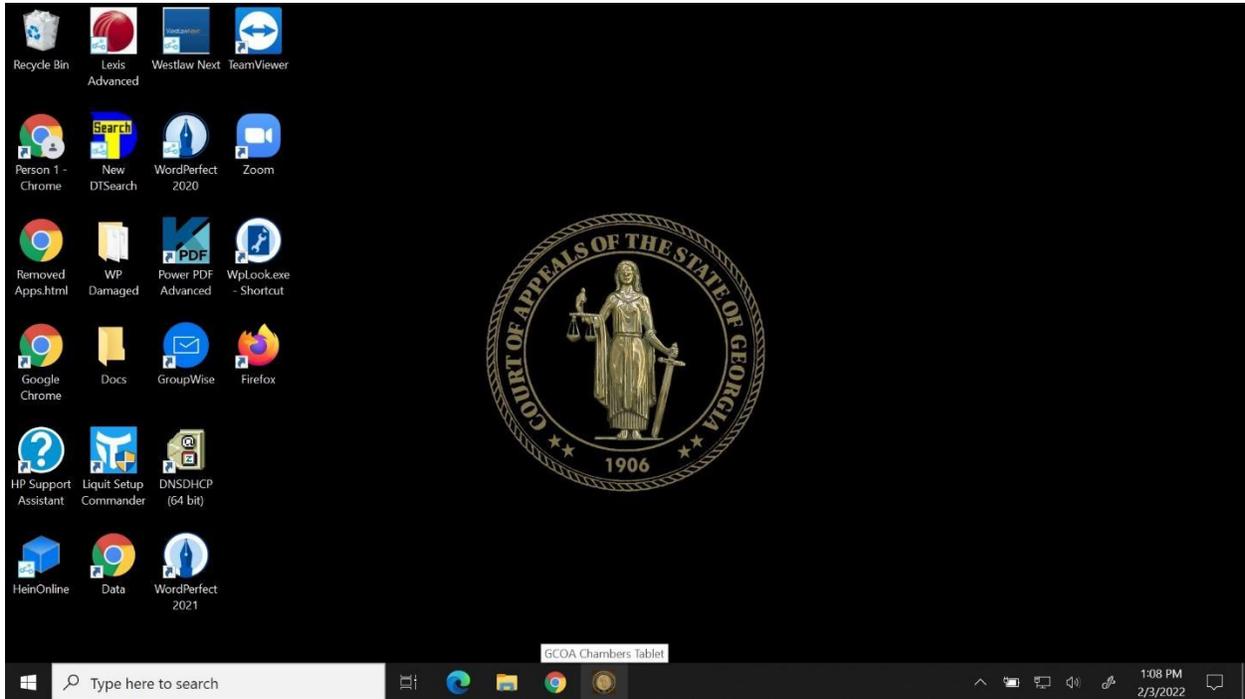
Once the Start menu is open, you can search for the application by typing GCOA on your keyboard. The search bar will automatically appear once you begin typing.

Click on the application icon to open the application.



Taskbar

For some devices, the GCoA Chambers Tablet App will be pinned to your Taskbar. You can click the icon to open the application.



Welcome Screen

When opening the application, you will be shown a welcome screen detailing the purpose of the application, as well as the options available from the menu.

- ☰ App Overview
 - 🔍 Georgia Court of Appeals Chambers Tablet App Thumbnail Snip
This app allows you to save case documents for offline use. It also allows you to markup and save the offline documents.
 - ☰ Options in the Menu:
 - 🌐 1) Assigned and Voting Cases. This shows cases assigned to your chambers or that your chambers will vote on. It also allows you to search for cases.
 - 2) Downloaded Cases. This shows the cases you have saved for offline use.
 - 4) Web Docket. This shows the online Docket.
- [Click Here to Log Out](#)

Navigating the Application

You can navigate between the pages by clicking the icons on the left sidebar.

The four icons represent the following pages:

- ☰ [Menu](#)
- 🔍 [Assigned and Voting Cases](#)
- ☰ [Downloaded Cases](#)
- 🌐 [Web Docket](#)

Menu

The first icon represents the main menu. From here you can navigate to the other pages within the application. If you forget the pages the icons represent, you can use the menu to find out this information.

- 
-  Assigned and Voting Cases
-  Downloaded Cases
-  Web Docket

Assigned and Voting Cases

The second icon in the sidebar represents your cases. From here you can view your cases, those you will be voting on, and search for cases. This is also where you can download case information for offline viewing.

 Find Cases

 My Cases [My Voting Cases](#) [Case Search](#)





[Search for Cases](#) [Reload My Cases](#)

| Case Number | Case Style |
|-----------------------------|--|
| A22A0426 | ALFONZO IFREAN LOPEZ v. THE STATE |
| A20A0251 | AMERICAN CIVIL LIBERTIES UNION, LLC v. B. REID ZEH |
| A22A0841 | ANTHONY P. SHEDD v. THE STATE |
| A21A1546 | ARIENNE BATTISTE RICHARDS v. KEVIN M. WATKINS |
| A22A0618 | ARIENNE BATTISTE RICHARDS et al v. KEVIN M. WATKINS |
| A22A0036 | ARIENNE BATTISTE RICHARDS et al. v. KEVIN M. WATKINS |
| A22A0785 | ASHLEY GARNER v. THE STATE |
| A22A0500 | BENJAMIN BRYANT v. GEORGIA PORTS AUTHORITY |
| A21A1387 | BLUE CROSS BLUE SHIELD HEALTHCARE PLAN OF GEORGIA, INC. et al. v. FRANCES KIRBY et al. |
| A22A0576 | BRIAN LEE BLAZEK v. THE STATE |
| A21A1483 | BRISTOL SMITH v. THE STATE |
| A22A0501 | BRYAN HUTCHESON v. THE STATE |
| A22D0224 | CARMEN MARRYSHOW v. CITY OF ATLANTA et al. |
| A22A0209 | CLINT LARKIN v. MADISON COUNTY SCHOOL DISTRICT |
| A22A0687 | DAVID EADS v. THE STATE |
| A22A0077 | DAVID JACKSON v. THE STATE |
| A22A0357 | DENZEL TATE HAYWOOD v. THE STATE |
| A22A0362 | DURAN J. ELDER v. THE STATE |

There are three tabs on the Assigned and Voting Cases page:



- [My Cases](#)
- [My Voting Cases](#)
- [Case Search](#)

My Cases

From the My Cases tab you are able to view your cases. To sort the cases by number, you can click the Case Number label at the top of the table. You can switch between ascending and descending order by clicking on the Case Number label again.

You can also sort by cases by style, by clicking the Case Style label at the top. This works similarly to sorting by case number.

| Case Number | Case Style |
|-------------|--|
| A20A0251 | AMERICAN CIVIL LIBERTIES UNION, LLC v. B. REID ZEH |
| A21A1192 | WINDWARD CAMPUS OWNER, LLC v. GOOD NIGHT MEDICAL OF OHIO, LLC et al. |
| A21A1214 | JAYLIN BELL v. THE STATE |
| A21A1269 | GOLDEN PEANUT COMPANY, LLC et al. v. ROSS EDWARD MASON MILLER et al. |
| A21A1270 | ROSS EDWARD MASON MILLER et al. v. GOLDEN PEANUT COMPANY, LLC et al. |
| A21A1336 | VILLAGES OF CASCADE HOMEOWNERS ASSOCIATION, INC. v. HERBERT EDWARDS |
| A21A1361 | IN RE THE ESTATE OF ELINOR J. FERRELL |
| A21A1387 | BLUE CROSS BLUE SHIELD HEALTHCARE PLAN OF GEORGIA, INC. et al. v. FRANCES KIRBY et al. |
| A21A1401 | JORDASH TANKSLEY v. THE STATE |

To view information about a case, click on the case listed in the table.

| Case Number | Case Style |
|-------------|--|
| A20A0251 | AMERICAN CIVIL LIBERTIES UNION, LLC v. B. REID ZEH |
| A21A1192 | WINDWARD CAMPUS OWNER, LLC v. GOOD NIGHT MEDICAL OF OHIO, LLC et al. |
| A21A1214 | JAYLIN BELL v. THE STATE |

Case Information

The Case Information page is where you can view the Filings and Orders for this case, as well as the Records. You can switch between these views by clicking the respective tabs. This is also where you can download cases for offline viewing.

You can view the case in the Docket in your web browser by clicking the link labeled Short Style.

Case Information

Case Number: A20A0251
Short Style: [AMERICAN CIVIL LIBERTIES UNION, LLC v. B. REID ZEH](#)
Term: December/Winter 2022
Status: P
Docket Date: 08/22/2019

Assigned Judge: J. Clyde L. Reese **Assigned Division:** 5 **Short Number:** 70-009

[Filings and Orders](#) [Records](#)

| | |
|------------|--|
| 09/03/2019 | EXT GRANTED (CHECK FILE) FOR EXT TO FILE BRIEF/NT |
| 09/18/2019 | REQUEST TO ARGUE/GRANTED REQUEST TO ARGUE/NT |
| 10/11/2019 | BRIEF OF APPELLANT /NT |
| 10/30/2019 | BRIEF OF APPELLEE /EE |
| 10/31/2019 | COURTESY APPEARANCE/GRANTED TO REQUEST PRO HAC VICE / COURTESY APPEARANCE |
| 11/19/2019 | REPLY BRIEF/NT |
| 07/06/2020 | NOTICE OF INTENT TO GA SUPREME CT |
| 07/13/2020 | NOTICE OF FILING CERT TO GA SUPREME CT |

How to Download Cases

To download a case, click the Download This Case button in the bottom-right corner. This will initiate the download process.

☰ Case Information

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Filings and Orders **Records**

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↓ Download This Case

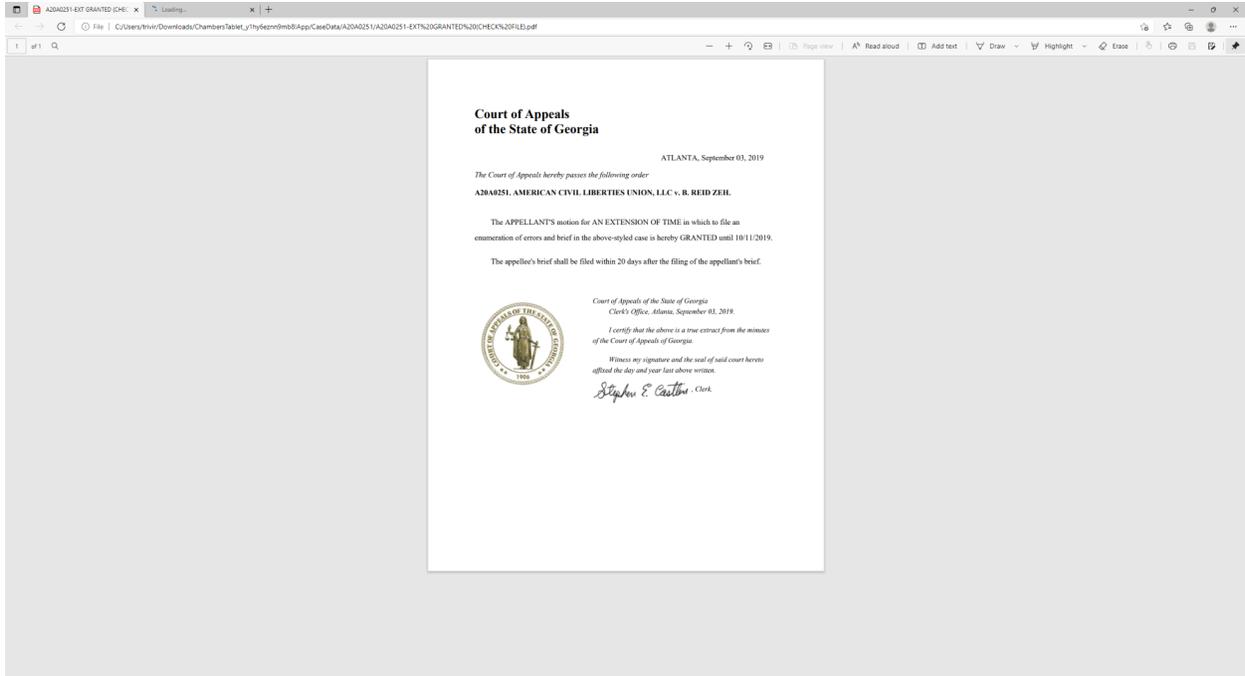
Downloading Cases

Please wait while this case and its documents are downloaded.

Downloading Cases

The case has been downloaded successfully.

Done



More information on downloaded cases can be found under the [Downloaded Cases](#) section of this guide.

My Voting Cases

The My Voting Cases page works very similarly to the [My Cases](#) page. It shares all the same functionality, the only difference being this page only displays cases you will be voting on.

☰
Find Cases

🔍
My Cases
My Voting Cases
Case Search

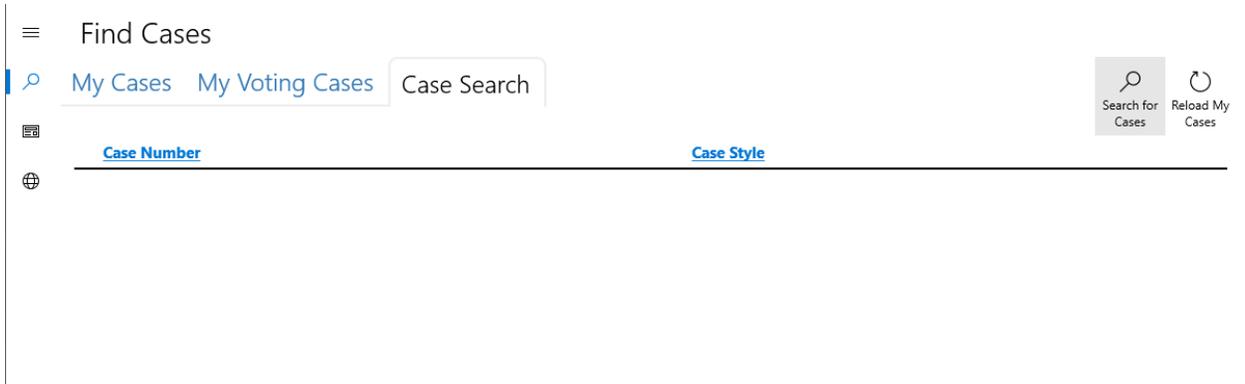
🔍
Search for Cases

🔄
Reload My Cases

| <u>Case Number</u> | <u>Case Style</u> |
|--------------------|---|
| A21A1521 | ABDULLAH DUDLEY v. THE STATE |
| A22A0717 | AKASH DIXIT v. TANYA SINGH DIXIT |
| A22A0114 | ANGEL MASSEY v. STATE FARM FIRE AND CASUALTY COMPANY |
| A22A0099 | ANTHONY J. MILLS et al. v. CRABAPPLE ROOFING CONTRACTORS, LLC |
| A22A0409 | ANTONIO TAYLOR v. THE STATE |
| A22A0068 | ARBOR MANAGEMENT SERVICES, LLC v. CARLOS HENDRIX et al. |
| A22A0542 | AVID ACCEPTANCE, LLC v. MONICA DENNIS AVERY |
| A22A0439 | BARRY MULLINS v. THE STATE |
| A22A0677 | BEVAN CLARK v. THE STATE |

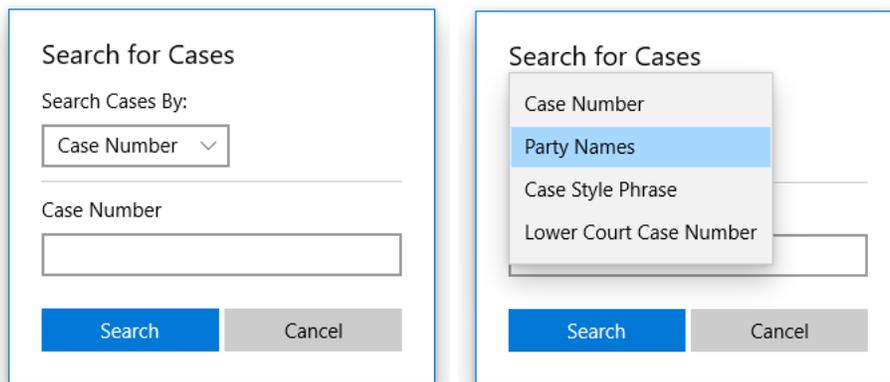
Case Search

The Case Search page is where the results of your search will be displayed. To search for a case, click the [Search for Cases](#) button in the top-right corner.

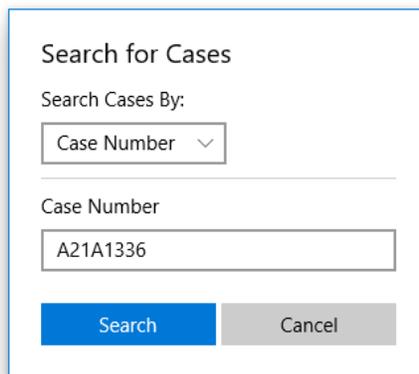


Search for Cases

Clicking the Search for Cases button will display a form you can use to search for cases. The default search behavior is to search by case number, but this can be changed by selecting an option from the dropdown.



To search for a case, type what you are searching for into the search box and click Search. If there is a matching result, you will be directed to that case's [Case Information](#) page.



GCOA Chambers Tablet

Case Information

Case Number: A21A1336
Short Style: [VILLAGES OF CASCADE HOMEOWNERS ASSOCIATION, INC. v. HERBERT EDWARDS](#)
Term: August 2021
Status: P
Docket Date: 04/15/2021

Assigned Judge: J. Clyde L. Reese **Assigned Division:** 3 **Short Number:** 70-053

[Filings and Orders](#) [Records](#)

| | |
|------------|--|
| 04/21/2021 | EXT GRANTED (CHECK FILE) FOR EXT TO FILE BRIEF/NT |
| 05/10/2021 | REQUEST TO ARGUE/GRANTED REQUEST TO ARGUE/NT |
| 05/25/2021 | BRIEF OF APPELLANT /NT |
| 06/14/2021 | EXT GRANTED (CHECK FILE) FOR EXT TO FILE BRIEF/EE |
| 07/07/2021 | BRIEF OF APPELLEE /EE |
| 07/27/2021 | REPLY BRIEF/NT |

Download This Case

If the case cannot be found, you will stay on the [Case Search](#) page.

Reload My Cases

Clicking the Reload My Cases button will update any cases that are outdated.

Find Cases

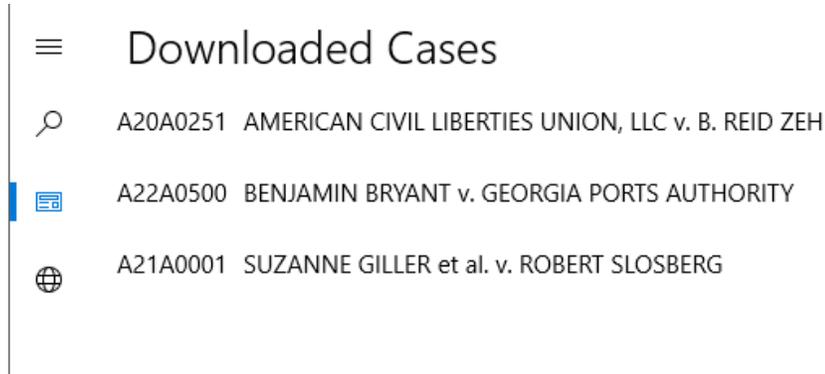
[My Cases](#) [My Voting Cases](#) [Case Search](#)

 Search for Cases  Reload My Cases

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| A22A0099 | ANTHONY J. MILLS et al. v. CRABAPPLE ROOFING CONTRACTORS, LLC |
| A22A0409 | ANTONIO TAYLOR v. THE STATE |

Downloaded Cases

The third icon in the sidebar represents any cases you have downloaded for offline viewing. Clicking these cases will take you to the corresponding [Case Information](#) page.



Downloaded cases have two new buttons that only apply to offline cases:

- [Refresh This Case](#)
- [Delete This Case](#)

07/06/2020 [NOTICE OF INTENT TO GA SUPREME CT](#)
07/13/2020 [NOTICE OF FILING CERT TO GA SUPREME CT](#)

 Refresh This Case  Delete This Case

Refresh This Case

Depending on when the case was downloaded, it may be out of date. To make sure the case has the latest information, click the Refresh This Case button in the bottom-right corner.

Delete This Case

To remove cases from your device, click the Delete This Case button in the bottom-right corner. This will delete the case from your device, meaning you will not be able to view detailed information offline. The case will still be accessible while online.

If you need to redownload the case, you can do so by following the steps under [How to Download Cases](#).

Web Docket

The fourth icon in the sidebar represents the online Docket application. You will be prompted to login before you can access the application.



Once logged in, you will have access to all of the information and functionality normally available to you from the Docket.

